

IRIS School Writing Policy

Effective Date: Sep 2025

Review Date: Sep 2026

1.Overview

At IRIS School we teach pupils to write fluently and accurately for a range of purposes so that they can communicate their ideas appropriately.

2.Objectives

To promote high standards of writing (including the use of language, grammar and punctuation, and good presentation).

To equip pupils with a strong command of the written word.

To ensure that pupils acquire a wide vocabulary, an understanding of grammar and knowledge of linguistic conventions for writing.

To teach pupils to write clearly, accurately and coherently, adapting their language and style in and for a range of contexts, purposes and audiences

To enable pupils to use discussion in order to learn; they should be able to elaborate and explain clearly their understanding and ideas, and evaluate their own written work.

3.Strategies

Spoken language will underpin the development of writing.

The quality and variety of language that pupils hear and speak will be used for developing their vocabulary and grammar and their understanding for writing. Whilst teaching writing, teachers will share quality texts with pupils.

Teachers will ensure the continual development of pupils' confidence and competence in written skills.

Pupils will be taught to plan and prepare their ideas before they write.

Pupils will be helped to make their thinking clear to themselves as well as to others, and teachers will ensure that pupils build secure foundations by using discussion and verbal feedback to probe and remedy their misconceptions.

Teachers will use the marking policy in order to provide feedback and challenge to pupils, and to highlight and correct misconceptions.

Teaching will develop pupils' competence in transcription and composition and they will be taught how to plan, revise and evaluate their writing.

Pupils will be given the opportunity to draft and redraft pieces, making revisions as necessary.

Pupils will be given the opportunity to self and peer edit work before redrafting.

Pupils will be taught to use the elements of spelling, grammar, punctuation correctly and to understand and use Standard English in their writing.

Pupils will be taught to use correct grammar and punctuation, spelling, and sentence structure through a combination of discrete lessons and modelled writing.

Pupils will be given the opportunity to apply their writing skills independently through cross-curricular learning.

High standards of presentation will be modelled by staff and expected of the children in all writing.

There is a set of non-negotiables for each year group to adhere to.

4.Conclusion

All the skills of English (including writing) are essential to participating fully as a member of society; pupils, therefore, will learn to write fluently and confidently in order to prepare them for the future.