

IRIS School Marking Policy

Effective Date: Sep 2025

Review Date: Sep 2026

At IRIS school, we recognise that teachers' marking of students' progress and attainment and students' assessment of their own progress and attainment are central functions in the learning process. The focus of written feedback is on helping students gain a clear understanding of how well they have gained knowledge, concepts and skills and how to improve on these. Marking and implementation of this policy is the responsibility of all teachers.

Marking is most effective when the student knows:

- Informs student progress
- Has a positive impact on student outcomes
- Is a good use of teachers' time
- Any marking should be **meaningful, manageable, motivating and memorable**.

Aims and Objectives

- Establish a consistent approach to the way we feedback on learners' work, so that students feel valued and have a clear understanding of how well they are doing;
- Ensure all students are provided with regular feedback to help them reach or exceed their full academic potential;
- Clarification of what good performance is (goals, criteria, standards expected);
- Opportunities to close the gap between current and desired performance;
- Delivery of high-quality information to students about their learning;
- Encouragement of positive motivational beliefs and self-esteem.

Our Expectations

- Teachers carrying out an on-going review of learning in the classroom;
- Students empowered to respond to the teacher's comments and improve their learning;
- Constructive dialogue between teacher and student.

How is marking carried out?

Teachers follow an agreed system and consistent procedures in their marking. All marking by teachers is carried out in 'Green pen' and all marking by students is carried out in 'Purple pen'.

Symbols	Explanation
	The teacher recognises your efforts and focus on a task.
VF	Verbal Feedback
✓	It's correct!
?	Think about this again. Try to correct it.
Sp	Correct your spelling.

Cp	Correct your capital letter/s.
WW	Wrong word choice
P	Correct your punctuation.
H	Improve your handwriting!
GR	Correct your grammar
T	Correct your tense
FS	You need to write in full sentences
//	Start a new paragraph
△	You have achieved your learning objective/s.
⌞	You have achieved part of the learning objective.
/	You have not achieved the learning objective.
TA	Target achieved

Attainment levels for Years 7-9 and GCSE should be based on the new target chart. The target chart is based on the new 1-9 grading system so that we can track their progress through to year 11.

Teachers will have to set termly targets for their students using the Target table that is generated based on the student's SATs results. Students who did not complete the SATs will have their first Maths and English end of term exam result converted into a target.

Staff responsible: Mrs Lona / Dr Pedram