

# **1.IRIS School Student Council Policy**

**Effective Date:** October 2024

**Review Date:** October 2025

## **1.Purpose**

The Student Council is established to:

- Provide students with a voice in the school community.
- Foster leadership skills among students.
- Encourage student participation in decision-making processes.
- Promote initiatives that enhance school spirit, academic achievement, and community involvement.

## **2.Objectives**

- To represent the student body in discussions with school administration.
- To organize events and activities that enrich the school experience.
- To facilitate communication between students, faculty, and administration.
- To advocate for student needs and concerns.

## **3.Membership**

- Membership shall be open to all students enrolled in the school.
- The council shall consist of elected representatives, including:
  - President
  - Vice President
  - Secretary
  - Treasurer
  - Year Group Representatives (one from each year group)
- Term length for each position shall be one academic year.

## **4.Elections**

- Elections will be held annually, typically in the Autumn Term.
- Candidates must may be required to deliver a speech.
- Voting will be conducted by secret ballot to ensure privacy.
- The election process shall be overseen by a faculty advisor and/or election committee.

## **5.Meetings**

- The Student Council will meet regularly, at least once a month throughout the school year.

- Special meetings can be called by the President or by at least two members of the council as needed.
- A quorum (majority of the council members) must be present to conduct official business.
- Minutes of each meeting shall be recorded by the Secretary and made available to the student body.

## **6.Roles and Responsibilities**

- **President:** Presides over meetings, represents the Student Council at school functions, and communicates with administration.
- **Vice President:** Assists the President, presides over meetings in the absence of the President, and takes on special projects as assigned.
- **Secretary:** Keeps accurate records of meetings, manages correspondence, and maintains all council documents.
- **Treasurer:** Manages the budget and finances of the Student Council, prepares financial reports, and oversees fundraising activities.
- **Grade Representatives:** Gather feedback from their respective year group and represent those views in council meetings.

## **7.Code of Conduct**

All council members must:

- Behave respectfully towards peers, faculty, and administration.
- Act in the best interest of the student body.
- Maintain confidentiality regarding sensitive topics discussed within the council.
- Attend meetings regularly; members may be removed for excessive unexcused absences.

## **8.Decision-Making**

- Decisions will be made by a majority vote of the members present.
- Where necessary, secret ballots may be used for sensitive or contentious issues.

## **9.Amendments**

- Proposals to amend this policy may be presented by any council member.
- Amendments must be discussed at a regular meeting and require a two-thirds vote of the council for approval.

## **10.Faculty Advisor**

- The Student Council will have a faculty advisor, appointed by the school administration.
- The advisor will provide guidance, support, and oversight of council activities.

## **11.Communication**

- The council will maintain open lines of communication with the student body through regular updates, newsletters, or social media.

- Students are encouraged to bring concerns or suggestions to their representatives.

## **12.Dissolution**

- The Student Council may be dissolved by the school administration if it fails to fulfil its purpose or if membership declines significantly.

This Student Council Policy serves as a guideline to establish a supportive environment for student representation and participation in school governance. By adhering to the principles outlined, the council will foster a culture of leadership, responsibility, and cooperation among students.